

**Hoosick Falls Central School  
Board of Education Regular Meeting Minutes**

**August 18, 2011**

**Call to Order** at 7:00 p.m.

**Pledge of Allegiance** was led by Mr. Laurin, Board President.

**Emergency Exits** were reviewed by Mr. Laurin, President.

**Board Members Present:** Mr. R. Ferrannini, Mrs. L. Gormley, Mr. J. Helft, Mr. G. Laurin, Mr. D. Skott, Mr. D. Sutton and Mr. D. Wilwol. Also present was Ms. P. Cottrell, District Clerk, Mr. K. Facin, Superintendent of Schools, Mrs. P. Hatfield, School Business Admin, Mr. P. Dailey, K-6 Principal and Mrs. S. Vadney, 7-12 Principal. Absent was Mrs. K. Philpott, Director of Spec Ed

**Board Presentations:**

1. Athletic Booster Club: Brooke Williams gave an overview of total receipts (income of \$15,721.57), total disbursements (expenses of \$17,261.80) and current balance of \$1,858.85 for the Sports Booster Club for this past school year (2010-2011).

**Public Comment Session:** none

**Board President's Report:**

1. Board Workshop/Walk-Through September 1, 2011 @ 6:30 AM
2. Opening Day of School, September 1, 2011

**Board Forum:** This is an opportunity for Board Members to ask clarifying questions and discuss issues.

**Approval of Minutes:**

1. A motion was made by Mr. Wilwol seconded by Mr. Helft to approve the Board Minutes of July 14, 2011 Reorganization meeting.  
Vote: 7 ayes 0 noes; motion carried.
2. A motion was made by Mr. Helft seconded by Mr. Wilwol to approve the Board Minutes of July 28, 2011 Work session meeting.  
Vote: 7 ayes 0 noes; motion carried

**Superintendent's Report:**

1. 2010-2011 State of Schools Report: An overview of the academic, athletic and artistic performance of the elementary and secondary schools was presented along with Building and Grounds, Technology, Cafeteria and Transportation functions as well as the financial status of the district for the past school year. Presenters were Pamela Hatfield, Patrick Dailey, Stacy Vadney and Ken Facin

**School Business Administrator's Report:**

1. 2010-2011 State of Schools Report

**Administrator's Report:**

- Special Education: 2010-2011 State of Schools Report
- K-6 Elementary School: 2010-2011 State of Schools Report
- 7-12 Secondary School: 2010-2011 State of Schools Report

**New Board Actions:**

**A. Leaves / Resignations:**

1. A motion was made by Mrs. Gormley seconded by Mr. Wilwol to approve the request for a leave of absence for Tiffany Grant, Teacher of Reading, on or about October 26, 2011 through on or about December 7, 2011.  
Vote: 7 ayes 0 noes; motion carried.
  
2. A motion was made by Mr. Helft seconded by Mrs. Gormley to approve the resignation of Susan Stroffoleno, Custodial Worker, effective August 27, 2011.  
Vote: 7 ayes 0 noes; motion carried.

**B. Appointments:**

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote.

- A motion was made by Mr. Wilwol seconded by Mrs. Gormley to approve by Consent Vote, items #1 through #7.  
Vote: 7 ayes 0 noes; motion carried.
1. to approve the appointment of the following Volunteers for the 2011-2012 school year:

- Ed Wright	Football
- Jeffrey Wysocki	Football
- Kevin Allard	Football
- Donald Skott	Football
- Sayde Whitman	Girls Soccer
  
  2. to approve the appointment of the following Extra-Curricular Sports Appointments & Activities for the 2011-2012 school year:

- Website Coordinator	Robert Allen
- Cheerleading Advisor	Katie DiMaggio Teresa Milliman
- Cafeteria Supervision	
Linda Bird	Michelle Eastman
Laura Edick	Holly Grogan
Chris Zakrzewski	Vicki Malossi-Perry
- Detention	
High School	Roy Nielsen Denise Hoag (substitute) Kerry Branigan (substitute)
Elementary	Bill Brown Terri Burdick (substitute) Laura Edick (substitute)
- Tutoring (Discipline)	
High School	Chris Marsh Chris Farley Deb Mabey (substitute) Denise Hoag (substitute) Holly Emerson (substitute) Kerry Branigan (substitute)
Elementary	Terri Burdick Holly Grogan (substitute) Mark Marquart (substitute) Laura Edick (substitute)

3. to approve the following for 2011 Summer Curriculum Writing at a rate of \$40 per hour:
  - Michelene Wilson 12 hrs – School-to-Work
  - Andrea Bearor 6 hrs – AIS Reading 6<sup>th</sup> grade
  - Jennifer Barron 6 hrs – AIS Reading 6<sup>th</sup> grade
  - Tiffany Grant 6 hrs – AIS Reading 6<sup>th</sup> grade
  - Vicki Malossi-Perry 6 hrs – AIS Reading 6<sup>th</sup> grade
  - Jennifer Barron 6 hrs – AIS Reading 5<sup>th</sup> grade
  - Tiffany Grant 6 hrs – AIS Reading 5<sup>th</sup> grade
  - Jenny O’Connor 6 hrs – AIS Reading 5<sup>th</sup> grade
  - Chris Zakrewski 6 hrs – AIS Reading 5<sup>th</sup> grade
  - Linda Bird 6 hrs – Pre-Kindergarten

To be paid hourly rate of \$16.40:

  - Terri Henry 6 hrs – Pre-Kindergarten
4. to approve the change in appointment for Lisa Quackenbush from food service helper for 3.75 hours per day and teacher aide for .5 hours per day to cook for 6.25 hours per day and teacher aide for .5 hours per day, effective August 19, 2011 at Step 5 for \$14.45 per hour.
5. to approve the change in appointment for Sharon Kipp from food service helper for 3.5 hours per day to cook for 6.25 hours per day, effective August 19, 2011 at Step 16 for \$18.96.
6. to approve the appointment of Carol Patire as food service helper for 3.5 hours per day, effective September 1, 2011, at Step 1 for \$8.85 per hour.
7. to appoint Terry Hinchliffe as teacher aide for 6.5 hours per day, effective September 1, 2011, at Step 8 for \$11.92 per hour. Terry is returning from the teaching assistant preferred eligibility list.

**C. Miscellaneous:**

1. A motion was made by Mr. Wilwol seconded by Mrs. Gormley to approve the 1<sup>st</sup> reading on Policy #3230, “HFCSO Organizational Chart”.  
Vote: 7 ayes 0 noes; motion carried.
2. A motion was made by Mr. Wilwol seconded by Mrs. Gormley to approve the 2<sup>nd</sup> and Final reading on Policy #3230, “HFCSO Organizational Chart”.  
Vote: 7 ayes 0 noes; motion carried.
3. A motion was made by Mrs. Gormley seconded by Mr. Wilwol to approve the increase in stipend for the School Tax Collector from \$8,208.04 to \$8,523 for the 2011-2012 school tax collection..  
Vote: 7 ayes 0 noes; motion carried.

4. A motion was made by Mrs. Gormley seconded by Mr. Wilwol to approve the 2011 Tax Warrant in the amount of \$8,740,410, and approve the following tax rates:

- Town of Grafton	\$221.17
- Town of Hoosick	\$ 64.17
- Town of Petersburg	\$ 32.02
- Town of Pittstown	\$ 28.61
- Town of White Creek	\$ 29.03

Vote: 7 ayes 0 noes; motion carried.
  
5. A motion was made by Mr. Helft seconded by Mrs. Gormley to approve to fund the existing Debt Service Fund with an additional amount not to exceed \$200,000 from unreserved fund balance, effective June 30, 2011.

Vote: 7 ayes 0 noes; motion carried.
  
6. A motion was made by Mr. Helft seconded by Mrs. Gormley to approve to fund the existing Reserve for Retirement Incentive with an additional amount not to exceed \$100,000 from unreserved fund balance, effective June 30, 2011.

Vote: 7 ayes 0 noes; motion carried.
  
7. A motion was made by Mr. Wilwol seconded by Mr. Helft to approve the following staff to be paid from the Education Jobs Funding (This action is required for receiving this funding.):

- Denise Bardin	- Weng Chan
- Laura Edick	- Heather White
- Lynda Huba	- Bruce Bailey
- Robert Allen	

Vote: 7 ayes 0 noes; motion carried.
  
8. A motion was made by Mr. Sutton seconded by Mr. Wilwol to excess one Vulcan steam cooker and one Vulcan kettle.

Vote: 7 ayes 0 noes; motion carried.
  
9. A motion was made by Mr. Sutton seconded by Mr. Wilwol to approve the District Goals for the 2011-2012 school year as follows:

- 90% passing and 40% reaching mastery on all NY State and standardized assessments,
- a 90% graduation rate,
- 90% of 6 <sup>th</sup> grade students reading at grade level with 40% reading at least two grade-levels above,
- 90% of students participating in one or more extracurricular activities,
- K-10 <sup>th</sup> grade classes engaging in one meaningful community service event each year. Junior level engaging in 10 hours of meaningful community service and Senior level engaging in 20 hours of meaningful community service each year.

Vote: 7 ayes 0 noes; motion carried.
  
10. A motion was made by Mrs. Gormley seconded by Mr. Helft to accept a donation from R.M. Bacon, in the amount of \$405.00, for work done trimming trees and inspect/change light bulbs on the football field.

Vote: 7 ayes 0 noes; motion carried.

11. A motion was made by Mrs. Gormley seconded by Mr. Wilwol to approve the Junior Senior High School Student & Parent Handbook for the 2011-2012 school year.  
Vote: 7 ayes 0 noes; motion carried.

12. A motion was made by Mrs. Gormley seconded by Mr. Wilwol to approve the Elementary School Student & Parent Handbook for the 2011-2012 school year.  
Vote: 7 ayes 0 noes; motion carried.

13. A motion was made by Mr. Sutton seconded by Mr. Helft to extend the contract for Pamela Ann Hatfield, School Business Administrator for one additional year, July 1, 2013 through June 30, 2014.  
Vote: 7 ayes 0 noes; motion carried.

14. A motion was made by Mr. Sutton seconded by Mr. Helft to approve the following Resolution:

RESOLVED, the Hoosick Falls Central School District Board of Education hereby ratifies and approves the Memorandum of Agreement by and between the Hoosick Falls Central School District Board of Education and the Hoosick Falls Central School District Administrators for the period of July 1, 2011 through and including June 30, 2016; and it is further

RESOLVED, the Superintendent of Schools is hereby authorized and has authority to execute the Collective Bargaining Agreement by and between the Hoosick Falls Central School District Board of Education and the Hoosick Falls Central School District Administrators.

<u>Roll Call:</u>	<u>yes</u>	<u>no</u>
Mr. Ferrannini	X	
Mrs. Gormley	X	
Mr. Helft	X	
Mr. Laurin	X	
Mr. Skott	X	
Mr. Sutton	X	
Mr. Wilwol	X	

Vote: 7 ayes 0 noes; motion carried.

15. A motion was made by Mr. Wilwol seconded by Mrs. Gormley to approve the Course Selections for grades 7-12 for the 2011-2012 school year.  
Vote: 7 ayes 0 noes; motion carried.

**XIV Committees:**

- a. Facilities:
- b. Audit:
- c. Policy:

**XV PTA: (Mrs. Gormley)**

- Open Houses will be supported by the PTA
- next meeting will be September 21 @ 6:30 pm in the elementary library

**XVI HFTA Report: None**

**Old Board Actions:** None

**Board Correspondence:** None

**CSE Recommendations:**

A motion was made by Mr. Wilwol seconded by Mrs. Gormley to have the Board of Education approve the appropriate special education programs and services to be provided to students with disabilities as recommended by the Committee on Special Education.

Vote: 7 ayes 0 noes; motion carried.

**Subsequent Meeting Dates:**

- The Board of Education will hold the Walk-Thru on September 1, 2011 @ 6:30 AM in the high school cafeteria.
- The Board of Education will hold the Regular Meeting on September 22, 2011 @ 7:00 PM in the high school cafeteria.

**2<sup>nd</sup> Public Comment Session:** Started at 9:05 pm and Ended at 9:06 pm.

- Mr. Brooks from the Eastwick Press stated that the “State of the Schools” report presented by Mr. Facin, Mrs. Hatfield, Ms. Vadney and Mr. Dailey was the most detailed impressive school report that he has seen to date.

**Board Forum:** This is an opportunity for Board members to ask clarifying questions.

- Mr. Skott asked why volunteers need yearly approval? Mr. Facin stated that it is important to review and approve volunteers each year for safety reasons.

**Adjournment:** A motion was made by Mr. Helft seconded by Mr. Wilwol to Adjourn the meeting at 9:08 pm.

Vote: 7 ayes 0 noes; motion carried.